



GS-1 Pattern Shield Replacement Instructions (CI-T-0005)

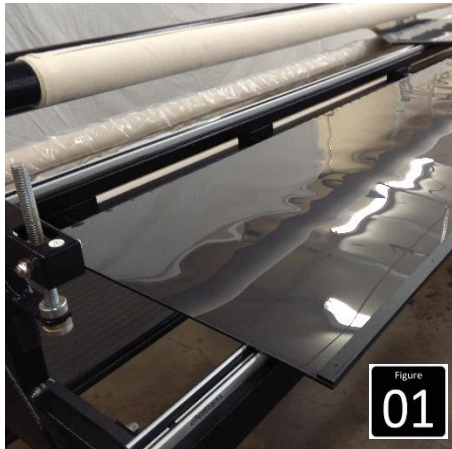
Parts included:
2 x Pattern shield sheet

Tools required: (Not Provided)
#2 Philips head screwdriver

REMOVE EXISTING PATTERN SHIELD:

STEP 1: From the back side of table, lift top from table and turn it around so that the edge with the raised plastic strip is facing towards you.

STEP 2: Place top back onto table, allowing it to rest on top of track so it overhangs by a few inches. This will allow you access to the screws from the bottom side of the top. (See Figure 01)



STEP 3: Using a #2 Philips head screwdriver, remove all screws on the bottom side of the tabletop. (See Figure 02)

STEP 4: Carefully lift plastic strip away from the top. (Note: Depending on which tabletop you have, there may be white plastic spacers between the top and plastic strip at each screw.) (See Figure 03)



STEP 5: Remove old pattern shield from the tabletop and discard.

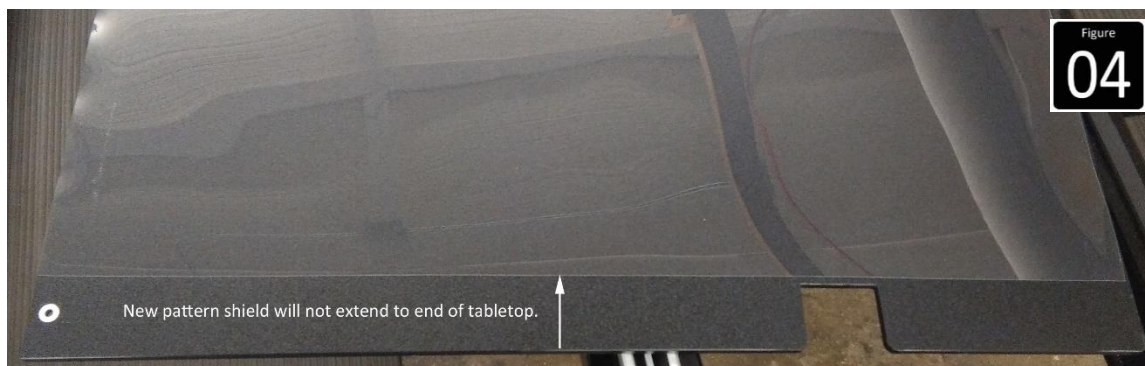
STEP 6: Clean up any dirt or oil that may be on surface of bare tabletop using rubbing alcohol before installing new pattern shield.

INSTALL NEW PATTERN SHIELD:

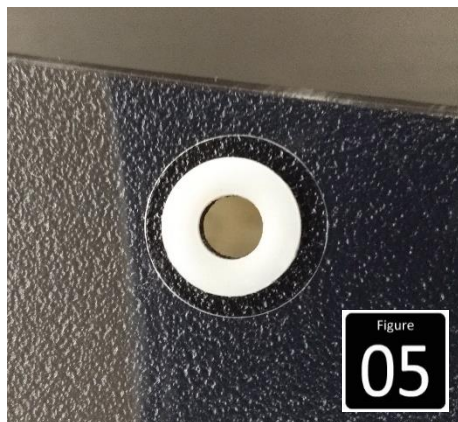
STEP 1: Remove new pattern shield from package and remove foam strip from around the pattern shield. *(Note: Lay pattern shield flat on tabletop before removing foam strip to avoid causing any damage to it as it unrolls.)*

STEP 2: Align holes in pattern shield with screw holes in tabletop. The two pieces of pattern shield will meet in the center of the table where the two pieces of tabletop meet. The new pattern shield will stop just short of the notches in the outer ends of the tabletop. The outer most screw on both ends of the tabletop will NOT be used to secure new pattern shield to the tabletop. *(See Figure 04)*

(Note: If holes in new pattern shield do not align with screw holes in tabletop, carefully flip the pattern shield over or swap the two halves around to the opposite side of the tabletop so holes will align.)



STEP 3: Once new pattern shield is in place, center white plastic spacers on each screw hole on tabletop *(If applicable with your style of tabletop)*. *(See Figure 05)*



STEP 4: Gently lay plastic strip along the edge of the tabletop, making sure that all holes are aligned.

STEP 5: Using a manual screwdriver, reinstall screws through the bottom side of the tabletop, passing through the white plastic spacers, pattern shield, and into the plastic strip. Screws should only be snug. Do not overtighten. Do NOT use a power screwdriver as you will risk stripping out the holes.

(Note: Although the outermost holes at the ends of the tabletop are not used to secure the new pattern shield, the screws SHOULD be reinstalled to secure outside ends of the plastic strip to the tabletop.)

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1.0 Revision History

Version	Date	Change Description	Changed By
00	3/8/2017	Work Instruction Created	Rob Webb

2.0 Approvals

Title	Name	Signature	Date
Operations Manager	Jennifer Smith		
Warehouse Manager	Aubrey Stephens		